

## MEMORANDUM

**DATE:** January 12, 2024

**TO:** Mayor & City Council  
**CC:** Mercy Rushing, City Manager

**FROM:** David Madsen

**SUBJECT:** **Council Meeting Agenda Item:** Lease agreement with MISD for radio tower space.

### **Background Information:**

The radio communications tower project has been approved by the FCC and is in the process site preparation. MISD is in need of a location for their radio equipment and has requested space on our tower. The tower will support up to three antennas so there is space available that will not interfere with any of our operations. The staff is proposing a \$2000 annual lease. Since this project was originally funded by a grant, the city cannot make money on any lease, however that money can be put into a maintenance fund for radio or tower repair or maintenance. The city will not be responsible for maintaining any of the equipment owned by MISD. We will only be providing a location and connection to power and emergency generator. This will ensure that MISD has emergency power and a well maintained location for their equipment. If the Council approves the leasing of the tower space to MISD, we will have the city attorney draft the agreement.

### **Recommendation:**

Staff recommends approval.

### **Final Disposition:**